
MINUTES OF THE REGULAR COUNCIL MEETING OF SEPTEMBER 9, 2025

Held in the Council Chambers of the RM of Mervin No. 499 at 211 Main Street, Turtleford, SK.

PRESENT: Reeve Gerry Ritz
 Division 1 Councillor Jim Range
 Division 2 Councillor Gordon Spencer
 Division 3 Councillor Rob Blais
 Division 4 Councillor Ken Hergott
 Division 5 Councillor Lane Nedelec
 Division 6 Councillor Victor Hamm
 Chief Administrative Officer Shiloh Bronken

DELEGATIONS: 9:15 a.m. Kerry Robertson, Municipal Foreman
 Taylor Roberts, Maintenance Supervisor
 10:30 a.m. Paige Hundt, Municipal Planner
 1:30 p.m. Randy Aumack, SARM Division 6 Director

CALL TO ORDER: Reeve Gerry Ritz called the meeting to order at 9:02 a.m.

AGENDA

0589 – 25 RANGE That the September 9, 2025 agenda be accepted as circulated, with the following additions:

- 6)(e) Dust Control;
- 6)(f) Line Painting;
- 6)(g) Mulching;
- 8)(i) Board of Revision: 2025 Assessment Appeal; and
- 8)(j) Waste Energy Project.

CARRIED

MINUTES

0590 – 25 NEDELEC That the August 26, 2025 meeting minutes be approved as circulated.

CARRIED

BEAVER CONTROL POLICY

0591 – 25 HERGOTT That the Rural Municipality of Mervin No. 499 approves the Beaver Control Policy as presented.

CARRIED

RESORT VILLAGE OF KIVIMAA-MOONLIGHT BAY – AUGUST 27, 2025 CORRESPONDENCE

0592 – 25 SPENCER That the Rural Municipality of Mervin No. 499 acknowledges the August 27, 2025 correspondence sent by the Resort Village of Kivimaa-Moonlight Bay in regard to payment of the 2024 Fire Protection Services Invoice.

CARRIED

Kerry Robertson, Municipal Foreman and Taylor Roberts, Maintenance Supervisor joined the meeting at 9:12 a.m.

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MULCHING POLICY

0593 – 25 BLAIS That the Rural Municipality of Mervin No. 499 requests Administration to draft a Mulching Policy.

CARRIED

PUBLIC WORKS REPORT

0594 – 25 SPENCER That the Rural Municipality of Mervin No. 499 acknowledges the Public Works Report as presented by Municipal Foreman Kerry Robertson and Maintenance Supervisor Taylar Roberts as discussed.

CARRIED

Paige Hundt, Municipal Planner joined the meeting at 10:17 a.m.

PUBLIC HEARING

0595 – 25 HERGOTT That the Rural Municipality of Mervin No. 499 recess the September 9, 2025 regular meeting at 10:30 a.m. to move into a Public Hearing.

CARRIED

Kerry Robertson, Municipal Foreman and Taylar Roberts, Maintenance Supervisor left the meeting at 10:37 a.m.

RECONVENE REGULAR MEETING

0596 – 25 BLAIS That the Rural Municipality of Mervin No. 499 resumes the open session of the September 9, 2025 Council Meeting at 10:45 a.m.

CARRIED

DISCRETIONARY USE PERMIT FOR TEMPORARY RV AS PRINCIPAL USE

0597 – 25 HAMM That the Rural Municipality of Mervin No. 499 approves the Discretionary Use Permit for a temporary RV as a Principal Use, with the provision of applicable municipal bylaws for the following:

- #250042-076 Lot 8, Block 5, Plan No. 81B08855 EVBS.

CARRIED

DISCRETIONARY USE PERMIT FOR A TEMPORARY RV AS PRINCIPAL USE

0598 – 25 HERGOTT That the Rural Municipality of Mervin No. 499 approves the Discretionary Use Permit for a temporary RV as a Principal Use for the following:

- #250046-100 Lot 3, Block 10, Plan 81B1610 SSVB; and
- #250025-013 Lot 2, Block 5, Plan 87B10654 HSBY.

CARRIED

DISCRETIONARY USE PERMIT FOR A MOVE-IN-BUILDING – NW 05-55-19-W3

0599 – 25 RANGE That the Rural Municipality of Mervin No. 499 approves the Discretionary Use Permit for a Move-In-Building for #250047-018 NW 05-55-19-W3.

CARRIED

AUGUST 2025 DEVELOPMENT REPORT

0600 – 25 SPENCER That the Rural Municipality of Mervin No. 499 accepts the August 2025 Development report and discussion as submitted by Paige Hundt, Municipal Planner.

CARRIED

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OFFER TO PURCHASE – ORA 127-52-19-3

0601 – 25 RANGE That the Rural Municipality of Mervin No. 499 declines the August 9, 2025 Offer to Purchase Unused Road Allowance adjacent to Parcel C, Plan No. 102175310, SW 26-52-19-W3.

CARRIED

MUNICIPAL PLANNER SUMMARY AND UPDATE REPORT

0602 – 25 BLAIS That the Rural Municipality of Mervin No. 499 accepts the Summary and Update report and discussion of Paige Hundt, Municipal Planner Summary as circulated.

CARRIED

Paige Hundt, Municipal Planner left the meeting at 11:05 a.m.

808 CARLIN AVENUE – BUSSE LAW PROFESSIONAL CORP.

0603 – 25 RANGE That the Rural Municipality of Mervin No. 499 acknowledges the correspondence from Busse Law Professional Corp. dated August 26, 2025. Furthermore, that the RM agrees to acquiring title of Lot 4, Block 6, Plan No. 85B06735 in the Hamlet of Livelong, due to tax enforcement proceedings.

CARRIED

CANADA'S INFRASTRUCTURE PROGRAM ULTIMATE RECIPIENT AGREEMENT – AMENDMENT NO. 1

0604 – 25 HAMM That the Rural Municipality of Mervin No. 499 approves the Reeve and Administration to sign the Canada's Infrastructure Program Ultimate Recipient Agreement – Amendment No. 1 for Project No. 50200103, Bridge at Township Road 502, with the revisions to the project completion date of March 31, 2027 and project description that rehabilitates and reconstructs the existing 18.3m concrete and steel bridge.

CARRIED

NORTHWEST COMMUNITY SAFETY SERVICES INC. – CREDIT CARD AUTHORIZATION

0605 – 25 RANGE That the Rural Municipality of Mervin No. 499 authorize the establishment of two (2) credit cards under the RM Control Account with Collabria for Northwest Community Safety Services Inc. (NWCSS) as follows:

- One card issued to Marla Leganchuk, with a limit of \$2,500.00; and
- One card issued to Philip Bueckert, with a limit of \$2,500.00.

Furthermore, that NWCSS shall be responsible for all charges made to these accounts, ensure timely payment of all balances owing on the accounts, and that the RM shall retain oversight of card activity until such time as NWCSS qualifies for independent credit account(s).

CARRIED

CONFERENCE ATTENDANCE CONFIRMATION

0606 – 25 RITZ That the Rural Municipality of Mervin No. 499 support the attendance at the following conferences and conventions:

- Saskatchewan Association of Rural Municipalities: November 5 and 6, 2025
Reeve Gerry Ritz, Division 1 Councillor Jim Range, Division 4 Councillor Ken Hergott, Division 5 Councillor Lane Nedelec, and CAO Shiloh Bronken;
- Saskatchewan Emergency Planners Association: November 3 and 4, 2025
Deputy Reeve Gordon Spencer; and
- Saskatchewan Economic Development Alliance: November 3, 4, and 5, 2025
Division 3 Councillor Rob Blais, Division 6 Councillor Victor Hamm, and Municipal Planner Paige Hundt.

CARRIED

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TOWN OF TURTLEFORD – DOCTOR’S HOUSES

0607 – 25 HERGOTT That the Rural Municipality of Mervin No. 499 acknowledges the invoices for the joint Doctor’s Houses as submitted by the Town of Turtleford.

CARRIED

TOWN OF TURTLEFORD AND RM OF MERVIN FIRE ASSOCIATION

0608 – 25 SPENCER That the Rural Municipality of Mervin No. 499 acknowledges the invoices for the Town of Turtleford and RM of Mervin Fire Association as submitted by the Town of Turtleford.

CARRIED

RECESS

0609 – 25 NEDELEC That the Rural Municipality of Mervin No. 499 recess the September 9, 2025 meeting at 12:15 p.m.

CARRIED

RECONVENE MEETING

0610 – 25 SPENCER That the Rural Municipality of Mervin No. 499 reconvenes the September 9, 2025 meeting at 12:40 p.m.

CARRIED

WEST YELLOWHEAD WASTE RESOURCE AUTHORITY INC. – MEMBERSHIP STRUCTURE

0611 – 25 RANGE That the Rural Municipality of Mervin No. 499 express its commitment to the proposed second class of membership in West Yellowhead Waste Resource Authority Inc. (WYWRA), with authorization to invest in up to fifteen (15) shares, subject to the investment intentions of the other current member municipalities and the final framework adopted by WYWRA. Furthermore, that the investment funds are to be utilized from the current reserve established for the Waste Energy Project by Resolution 438-23 on May 26, 2023.

CARRIED

TAX CANCELLATIONS FOR 2025

0612 – 25 NEDELEC That the Rural Municipality of Mervin No. 499 approves the cancellation of 100% of the base tax on all commercial properties not classified as oil industrial and that a mill rate of 0.85 shall be applied to commercial properties (excluding oil industrial), as attached to these minutes.

CARRIED

2025 ASSESSMENT APPEALS – BOARD OF REVISION DECISION

0613 – 25 RANGE That the Rural Municipality of Mervin No. 499 acknowledges the Records of Decision for RM of Mervin #499 Assessment Appeals, made by the Board of Revision dated September 6, 2025 for the following:

- #499-2025-0003 roll number 5016000;
- #499-2025-0004 roll number 7398000; and
- #499-2025-0005 roll number 7433000.

CARRIED

WASTE ENERGY PROJECT

0614 – 25 HERGOTT That the Rural Municipality of Mervin No. 499 supports Reeve Ritz to engage with Saskatchewan Research Council and Saskatchewan Crown Investment Corporation to complete a comprehensive feasibility study of a pilot project for solid waste management as it relates to waste energy production.

CARRIED

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UNORGANIZED HAMLET OF ASPEN COVE – MINUTES, CAPITAL PLAN, AND POLICIES

- 0615 – 25 HAMM** That the Rural Municipality of Mervin No. 499 acknowledges receipt and acceptance of the following documents from the Unorganized Hamlet of Aspen Cove:
- Board Meeting Minutes: June 8 and 28, 2025;
 - Capital 5-Year Plan; and
 - Policies: Budget, Elections, Hamlet Board Member, Meeting Procedures, Notice to Ratepayers, and Reporting.

CARRIED

HAMLET MINUTES

- 0616 – 25 NEDELEC** That the Rural Municipality of Mervin No. 499 acknowledges receipt and acceptance of the following minutes from the hamlets:
- Turtle Lake South Bay, August 17, 2025; and
 - Horseshoe Bay, September 3, 2025.

CARRIED

CRYSTAL BAY SUNSET PUBLIC UTILITY BOARD – MEMBER RESIGNATION

- 0617 – 25 RITZ** That the Rural Municipality of Mervin No. 499 acknowledges and receives, with regret, the resignation of David Krywchuk, Member at Large Representative on the Crystal Bay Sunset Public Utility Board dated August 19, 2025.

CARRIED

CRYSTAL BAY SUNSET PUBLIC UTILITY BOARD

- 0618 – 25 BLAIS** That the Rural Municipality of Mervin No. 499 acknowledges and receives the August 30, 2025 meeting minutes of Crystal Bay Sunset Public Utility Board.

CARRIED

SUNSET VIEW PUBLIC UTILITY BOARD

- 0619 – 25 HERGOTT** That the Rural Municipality of Mervin No. 499 acknowledges and receives the following minutes of Sunset View Public Utility Board:
- June 19, 2025;
 - July 9, 2025;
 - July 29, 2025; and
 - August 13, 2025.

CARRIED

AUGUST 2025 WATER TREATMENT PLANT DAILY LOGS



- 0620 – 25 NEDELEC** That the Rural Municipality of Mervin No. 499 acknowledges receipt of the August 2025 Daily Water Logs, as submitted by the Operators, for the following hamlets:
- Evergreen Acres;
 - Livelong;
 - Spruce Lake.

CARRIED

CORRESPONDENCE OF SEPTEMBER 9, 2025

- 0621 – 25 BLAIS** That the Rural Municipality of Mervin No. 499 acknowledges and files the list of correspondence as presented by Administration at the September 9, 2025 regular meeting.

CARRIED

Initial: 
Reeve
Initial: 
Administrator

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ACCOUNTS FOR PAYMENT AS OF SEPTEMBER 9, 2025

0622 – 25 HERGOTT That the Rural Municipality of Mervin No. 499 approves the List of Accounts for Approval being cheque #27391 to cheque #27441 (\$343,618.00), manual cheque #1438-Man to #1453-Man (\$708,820.29), and payroll (\$107,655.41), totaling \$1,160,093.70 for payment.
CARRIED

Randy Aumack, Division 6 Director of Saskatchewan Association of Rural Municipalities joined the meeting at 1:30 p.m. and left at 2:35 p.m.

2025 SARM MIDTERM CONVENTION RESOLUTION SUBMISSION

0623 – 25 SPENCER That the Rural Municipality of Mervin No. 499 requests Administration to submit the following resolution to the 2025 SARM Midterm Convention:

Resolution: Removal of Radio Licensing Fees for Volunteer Fire Departments

WHEREAS

Volunteer fire and rescue departments across Saskatchewan provide critical emergency response services, including response to structure fires, wildfires, motor vehicle collisions, and medical emergencies, particularly in rural and remote areas where response times are critical and resources are limited;

WHEREAS

Reliable radio communication is essential to the safety of emergency responders and the coordination of effective emergency response, and communication costs are already a significant burden on local municipalities and associations;

WHEREAS

Volunteer fire departments and rescue associations collectively pay thousands of dollars annually in radio licensing fees. User agencies pay \$65.00 per radio per month as set by The Saskatchewan Telecommunications Act and an annual licensing fee of \$41 per radio as required under federal regulation administered by Innovation, Science and Economic Development Canada, invoiced through Saskatchewan Public Safety Agency (SPSA);

BE IT RESOLVED that

SARM advocate to the Government of Saskatchewan to request that the Province pursue the elimination or increased subsidization of radio licensing fees for volunteer emergency response organizations.

BE IT FURTHER RESOLVED that

SARM and the Government of Saskatchewan work collaboratively with the federal government, through Innovation, Science and Economic Development Canada to remove or amend the radio licensing fee requirement for volunteer emergency responders, recognizing the essential public safety services they provide.

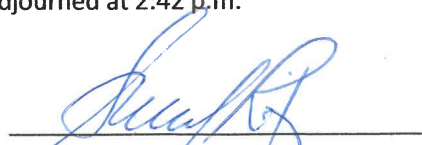
CARRIED

ADJOURNMENT

0623 – 25 RANGE That the September 9, 2025 meeting be adjourned at 2:42 p.m.

CARRIED


CHIEF ADMINISTRATIVE OFFICER


REEVE